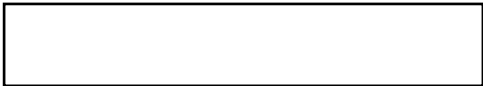




"Unlocking potential through learning"



# **Provider Access Policy**

**New Horizons Learning  
Centre**

**Date Ratified:**

**Review Date:**

**Signed by:**

**Position:**

## **New Horizons Learning Centre – Provider Access Policy**

### **Policy Statement Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

Students in years 7-11 are entitled:

To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through open days/evenings, assemblies, group discussions and taster events. To understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

Procedure:

A provider wishing to request access should contact Tom Taylor – Key stage 4 Lead

Telephone: [01454 865340](tel:01454865340) Email: [t.taylor@nhlc.org.uk](mailto:t.taylor@nhlc.org.uk) or

Donna Portingale – Careers Lead Email: [donna@rebuildsupport.org.uk](mailto:donna@rebuildsupport.org.uk)

Please speak to the designated contact to identify the most suitable opportunity for you.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 7 to 9 pupils and two encounters for year 10 to 11 pupils.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils.

## **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the 'Making it Meaningful Checklist' <https://resources.careersandenterprise.co.uk/resources/making-it-meaningfulchecklist>

## **Previous Providers**

City of Bristol College

SGS College

Boomsatsuma

Onsite

Access Creative College

ASK – Apprenticeships

## **Destination of Pupils**

Our year 11 students have gone on to study with a range of providers in the local area.

City of Bristol College

SGS College

Apprenticeships

Training Providers

## **School Safeguarding**

The school policy on safeguarding <https://www.newhorizonslc.org.uk/wp-content/uploads/2018/11/Child-Protection-and-Safeguarding-Policy-2018.pdf> sets out the school's approach to allowing providers into school as visitors to talk to our students.

## **Premises and facilities**

The school will make classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the designated contact.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the Post 16 department. These will be made available to all students.

History of document

Issue No.

Author Date Reviewed

Approved by Governors